



City of Lee's Summit
Federal Emergency Management Agency
Cooperating Technical Community
Mapping Activity Statement

Agreement # 1 – Field Reconnaissance and Survey Support

In accordance with the Cooperating Technical Community (CTC) Memorandum of Agreement dated December 2, 1999 between the City of Lee's Summit and the Federal Emergency Management Agency (FEMA), Agreement # 1 is as follows:

1. **Objective and Scope:** The objective of this Mapping Activity is to support FEMA's Study Contractor, George Butler Associates, Inc., with the field reconnaissance and surveys for the update of the Flood Insurance Study for Lee's Summit.
2. **Period of Performance:**
This Mapping Activity will begin on December 1, 1999 and end no later than March 31, 2000. This Mapping Activity may be terminated at the option of FEMA or City of Lee's Summit in accordance with the provisions of the December 2, 1999 CTC Memorandum of Agreement.
3. **Funding/Cost-Sharing:** This Mapping Activity does not include Federal funding.
4. **Standards:** The following documents are relevant to field reconnaissance and surveys and this Mapping Activity:
 - *Guidelines and Specifications for Study Contractors* (FEMA 37) available via the internet at http://www.fema.gov/mit/tsd/EN_reg.htm.
5. **Activities:** The City of Lee's Summit shall make the following available:
 - Two individuals capable of assisting the Study Contractor, George Butler Associates, Inc., with field reconnaissance and surveys.
 - The anticipated activities include setting control points for aerial photography, obtaining the channel and floodplain cross sections, and obtaining the physical dimensions of hydraulic structures.
 - The Study Contractor, George Butler Associates, Inc., will specify work locations and dates.
6. **QA/QC Procedures:** Field Reconnaissance and Survey data prepared for this Mapping Activity will be reviewed by the Study Contractor to ensure that the requirements are met.
7. **Points of Contact:** The FEMA Project Officer is Robert Franke and the CTC's Project Manager is Denna Mezger, or subsequent personnel of comparable experience who are appointed to fulfill these responsibilities.

Each party has caused this Mapping Activity Statement to be executed by its duly authorized representatives.

Robert G. Bunn
Lee's Summit authorized representative

01-02-00
date

Robert G. Bunn
FEMA authorized representative

1/19/00
date

APPROVED AS TO FORM:

James K. Graham
CITY ATTORNEY