



**FEDERAL EMERGENCY MANAGEMENT AGENCY  
COOPERATING TECHNICAL PARTNERS  
PARTNERSHIP AGREEMENT**

**AGREEMENT** is made on October 14, 2003, by these parties: Sherburne County, Minnesota and the Federal Emergency Management Agency (FEMA).

**BECAUSE** the National Flood Insurance Program (NFIP) established by the National Flood Insurance Act of 1968 has several purposes, the most significant being

- To better indemnify individuals from losses through the availability of flood insurance;
- To reduce future flood damages through community floodplain management regulations; and
- To reduce costs for disaster assistance and flood control;

**BECAUSE** a critical component of the NFIP is the identification and mapping of the nation's floodplains to create a broad-based awareness of flood hazards and to provide the data necessary for community floodplain management programs and to actuarially rate flood insurance;

**BECAUSE** FEMA administers the NFIP and is authorized by §1360 of the National Flood Insurance Act of 1968, as amended (42 U.S.C. 4101), to establish and update flood-risk zone data in floodplain areas;

**BECAUSE**, in the identification of floodprone areas, FEMA is authorized to consult with, receive information from, and enter into agreements or other arrangements with the head of any State, regional, or local agency;

**BECAUSE** FEMA encourages strong Federal, State, regional, and local partnerships for the purposes of reducing flood losses and disaster assistance; FEMA and its State, regional, and local partners have determined that it is advantageous to encourage and formalize greater cooperation in the flood hazard identification and mapping processes; and many communities and the agencies that serve them have developed considerable technical capabilities and resources that provide the opportunity to improve and expand the collection, development, and evaluation of flood hazard data; and

**BECAUSE** Sherburne County, Minnesota participates in the NFIP and has been deemed by FEMA to be in good standing in the NFIP **OR** Sherburne County, Minnesota shares flood protection and/or floodplain management responsibilities with communities that participate in the NFIP and the communities represented by Sherburne County, Minnesota have been deemed by FEMA to be in good standing in the NFIP; and

**BECAUSE** Sherburne County, Minnesota has expressed a desire to perform certain functions in the flood hazard identification process and has provided evidence that it has sufficient technical capability and will dedicate the resources necessary to perform those functions.

**NOW THEREFORE**, it is mutually agreed that the parties enter into this Agreement to work together to create and maintain accurate, up-to-date flood hazard data for Sherburne County, Minnesota subject to the terms and conditions recited below.

### **1. CONSULTATIONS**

The parties shall collaborate on flood hazard identification activities and shall consult with each other to fully integrate each other's contributions into flood hazard identification efforts. Questions regarding the execution of this Agreement will be resolved by an implementation committee consisting of a FEMA representative and a Sherburne County, Minnesota representative. In states where statutory and/or regulatory requirements require State review and/or approval of new flood hazard data, a State representative also will serve on the implementation committee as appropriate. If the implementation committee is unable to resolve technical issues, the issues may be resolved through alternative dispute resolution procedures.

### **2. EVALUATION AND REPORTING**

The parties shall, on an annual basis, review the partnership created by this Agreement to determine and document the activities undertaken to maintain accurate flood hazard data and to revise the Agreement as necessary.

### **3. RESOURCE COMMITMENT**

The parties agree to commit the appropriate and available human, technical, and financial resources sufficient to coordinate effectively with all entities impacted by flood hazard identification efforts to implement this Agreement.

### **4. STANDARDS**

Unless otherwise agreed to by the parties, all flood hazard identification activities will be accomplished in accordance with the standards documented in *Guidelines and Specifications for Flood Hazard Mapping Partners*, dated February 2002, and all subsequent revisions.

### **5. SPECIFIC INITIATIVES OR PROJECTS**

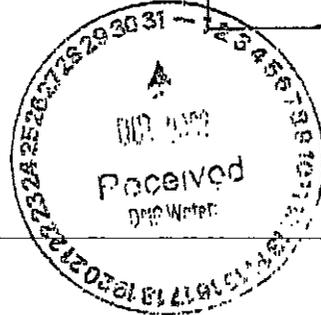
Specific initiatives or projects to be performed under this Agreement are to be documented in Mapping Activity Statement(s), which will be attached to this Agreement when they are signed. The parties will be obligated to perform as described in the signed Mapping Activity Statement(s).

### **6. TERM**

The respective duties, responsibilities, and commitments of the parties in this Agreement shall begin on the date this Agreement is signed by the parties and may be periodically renewed, revised, or terminated at the option of any of the parties. The parties agree that a 60-day notice shall be given prior to the termination of this Agreement.

SHERBURNE COUNTY

ZONING  
ADMINISTRATION



October 29, 2003

Minnesota Department of Natural Resources Waters  
Attn: Suzanne Jiwani, P.E.  
500 Lafayette Road  
St. Paul, MN 55155-4032

Dear Suzanne,

Per our conversation today, please find enclosed the Federal Emergency Management Agency Cooperating Technical Partners Partnership Agreement as signed by our County Board Chairman, Arne Engstrom.

I'd like to thank you for your participation in getting this project started and for the guidance you have given me during the process to date. Your assistance was very welcome and most appreciated! If you have any suggestions, constructive criticism, or advice for proceeding in the program, please feel free to let me know. I value your wisdom and experience with regard to this matter!

If you have any questions or comments regarding this letter, please contact me at 1-800-438-0578 or directly at (763) 241-2914.

Sincerely,

Nicola Blake-Bradley  
Environmental Specialist  
Sherburne County Zoning Department

13880 Highway 10  
Elk River, MN 55330  
1-800-438-0578 ☐ 763-241-2900  
Fax # 763-241-2910



# Minnesota Department of Natural Resources

500 Lafayette Road  
St. Paul, Minnesota 55155-40\_\_



October 31, 2003

Ken Hinterlong  
Federal Emergency Management Agency  
6<sup>th</sup> Floor  
536 S. Clark Street  
Chicago, IL 60605

Dear Mr. Hinterlong,

Enclosed is a signed Cooperating Technical Partners Partnership Agreement with Sherburne County, Minnesota. Please have the agreement signed by the FEMA Authorized Representative and send copies of the completed agreement to Nicola Blake-Bradley and to me.

Sincerely,

Suzanne Jiwani, PE

c. Nicola Blake-Bradley

