



Suwannee River Water Management District
State of Florida Department of Community Affairs-
Division of Emergency Management
Federal Emergency Management Agency
Cooperating Technical Community

Task Agreement Number 00-EM-Z*-13-00-16-002 Assessment of Community Mapping Needs to Support FEMA's Map Needs Update Support System

In accordance with the CTC Task Agreement dated (as indicated below), between the Suwannee River Water Management District (SRWMD), State of Florida Department of Community Affairs (DCA), Division of Emergency Management (DEM) and the Federal Emergency Management Agency (FEMA), Task Agreement Number 00-EM-Z*-13-00-16-002 is as follows:

- 1. Objective and Scope:** The objective of this agreement is the assessment and evaluation of flood mapping needs for communities within the jurisdictional boundaries of the SRWMD. For each community, the assessment must consider the need for flood data updates (requiring new engineering analyses and/or floodplain mapping) and map maintenance (updating non-engineering reference features, such as roads and corporate limits). The SRWMD will submit information regarding these mapping needs to FEMA via DCA-DEM in a digital format, using a spreadsheet template provided by FEMA. A summary report of the analysis and findings will also be submitted. Additionally, information collected as part of this investigation (such as maps or technical reports) supporting the map needs will be submitted to FEMA in its available format (i.e., hardcopy or electronic). The data collected as part of this investigation will be entered by FEMA into its Map Needs Update Support System (MNUSS) database in support of FEMA's Five Year Mapping Needs Assessment Process.
- 2. Period of Performance:** This Task Agreement will begin on the signing date and end no later than June 30, 2000. This Task Agreement may be terminated at the option of the Suwannee River Water Management District (SRWMD), State of Florida Department of Community Affairs(DCA), Division of Emergency Management (DEM) or the Federal Emergency Management Agency (FEMA). The respective duties, responsibilities and commitments of the parties in this agreement shall begin on the date this Agreement is signed by the parties and may be periodically renewed, revised, or terminated at the option of any of the parties. The parties agree that a 60-day notice shall be given prior to the termination of this agreement.
- 3. Funding/Cost-Sharing:** This Task Agreement is funded in the amount of One Thousand One Hundred Forty Two Dollars and Eighty Cents (\$ 1,142.80), to be administered through DCA.
- 4. Standards:** This assessment will be conducted in accordance with the procedures outlined in FEMA's *Analysis and Evaluation of Community Flood Mapping Needs* (document under development).

5. **Deliverables:** The SRWMD shall deliver to the Department of Community Affairs Division of Emergency Management and FEMA:

- Electronic files containing summary data of mapping needs. The spreadsheet template provided by FEMA shall be used.
- All materials (hardcopy or electronic) supporting community mapping needs collected as part of this investigation. Hardcopy materials and computer disks or CD-ROMs should be clearly marked with community name and identification number.
- A summary report of SRWMD assessment of community map needs.

All deliverables shall be prepared in accordance with the specifications outlined in *Assessment and Evaluation of Community Flood Mapping Needs*.

6. **Schedule and Milestones:** Upon Completion, final deliverables will be submitted to the FEMA Project Officer and the DCA Project Manager.

7. **Certification:** Not applicable.

8. **Technical Assistance and Resources:** FEMA's Mapping Coordination Contractor maintains archives of community flood study data. Archived data include copies of FEMA-issued Letters of Map Change (LOMC); engineering and mapping support data and documentation; information on deferred map actions; and data collected as part of FEMA's Five Year Mapping Needs Assessment Process. A visit to research the MCC archives may be arranged by contacting the FEMA Project Officer. For specific data items, the MCC may be contacted at 1-877 FEMA MAP.

9. **Contractors:** Procurement of subcontractors using Federal funds provided as part of this Task Agreement must comply with the requirements of 44 CFR 13.36.

10. **QA/QC Procedures:** The electronic summary data files shall be checked against the source data to verify accuracy of data entry prior to submission to FEMA.

11. **Reporting:** Quarterly status meetings will be scheduled accordingly

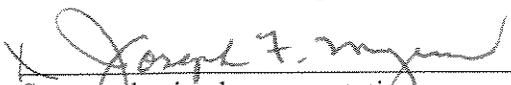
12. **Points of Contact:** The FEMA Project Officer is **Laura Algeo** and the DCA Project Manager is **Charles Speights** or subsequent personnel of comparable experience who are appointed to fulfill these responsibilities.

Each party has caused this Task Agreement to be executed by its duly authorized representatives.



SRWMD authorized representative

5.5.00
date



State authorized representative

6-10-00
date